

**DRAFT MINUTES**  
**VILLAGE OF ENOSBURG FALLS**  
**Meeting of the Board of Trustees**  
**July 23, 2024**

Present: Sam Vaillancourt, Leonard Charron, Sandra Ferland, Eli Gabuzda and Heather Moore  
Staff – John Dasaro, Abbey Miller  
Guest – William Cribb (Northwest Access TV), Jim McKinstry

Meeting was called to order by Sam Vaillancourt at 6:30 PM

1. Modifications/Changes to Agenda  
There were no changes.
2. Public Comment  
Jim McKinstry was present to discuss the speed bump on Water Tower Road. As a resident in the area, he stated he and his neighbors are very appreciative of the speed bump and that people are driving slower. They now feel safe walking along the road and pulling in and out of their driveway. There are still some people blowing their horn as they go over it, but he stated that has subsided substantially.
3. Review/Approve Regular Meeting Minutes for June 25, 2024.  
A motion was made by Sandra Ferland to approve the minutes as written. Seconded by Leonard Charron. Unanimous.
4. Harvest Festival Park Use Permit Request  
A motion was made by Eli Gabuzda to approve both the Bandstand Permit and the Parks Use Permit for the EBCA Harvest Festival to be held on September 21<sup>st</sup>, 2024, waiving any fee. Seconded by Heather Moore. Unanimous.
5. Finish Paving Maple Park using appropriated ARPA Funds  
After reviewing the quotes provided by Wright's Excavating, Inc. and Engineers Construction, Inc., a motion was made by Eli Gabuzda to wave the procurement policy as only 2 quotes were received despite reaching out to other vendors, and to accept the bid from Wright's Excavating, Inc. Seconded by Sandra Ferland. Unanimous.
6. Policing – per joint meeting with town, appoint 2 residents to the exploratory committee  
A motion was made by Sandra Ferland to nominate Abbey Miller and John Dasaro to the Police Advisory committee, with Sam Vaillancourt as an alternate. Seconded by Leonard Charron.
7. Stortz fire hydrant attachment – Main and Elm St project will be installing these built into the project  
Village Manager John Dasaro advised that there has been this change in the fire hydrants that will be put in place on Main and Elm Street, they will be adding the Stortz attachment.
8. Manager's Notes
  - 24 Main Street is down and Complete. The closing date for 32 Main Street is August 9<sup>th</sup>.
  - The water line project is underway, and the trees on Elm Street came down. Lesson learned, if we shut down Elm again, we may need to do no parking on Depot Street for that day, giving businesses proper notification before, only if needed

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- Flipping and fixing of the Trash Racks, Kendall oil change and inspection of the Village Tail Race has been completed.
- Friday the 19<sup>th</sup>, Windows issue – we were able to get back up and running around 7pm
- Franklin Foods Flushing agreement – Franklin Foods will be taking over doing the flushing with our Wastewater Department overseeing and spot checking.

9. Other Business

- Franklin Field Days is looking for letters of support to buy their existing space from the State of Vermont
- The school has requested if a flashing crosswalk sign at the intersection of School Street and Dickinson could be on the Village's radar to assist with helping keeping students who walk to and from school safe as that is a busy intersection during drop off and pick-up, the Trustees said they will look into it and also explore grants.
- An update was provided after the first bandstand meeting was held. The Trustees approved \$25,000.00 towards updating the stairs, railing and making the bandstand more accessible.
- NRPC Planning Program was discussed

10. Executive Session for the Purpose of Discussing Negotiations in which Premature Public Knowledge May Compromise the Position of the Municipality, as well as Personnel Matters.

Eli Gabuzda made a motion to enter Executive Session for the Purpose of Discussing Negotiations in which Premature Public Knowledge May Compromise the Position of the Municipality, as well as Personnel Matters. Seconded by Sandra Ferland. Unanimous. The Board entered Executive Session at 7:45PM.

Abbey Miller left the Meeting at 8:35pm.

Eli Gabuzda made a motion to re-enter the Board's Regular Meeting. Seconded by Heather Moore. The Board re-entered their Regular Meeting at 8:47pm.

A motion was made by Eli Gabuzda to approve the updated Utility Worker Job Description. Seconded by Heather Moore. Unanimous.

A motion was made by Leonard Charron to approve the following increases to rates of pay:  
4% for the Director of Finance, Staff Accountant and Customer Service Representative.  
3% for the Public Works Director.  
Seconded by Eli Gabuzda. Unanimous

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11. Adjourn

There being no other business to come before the Board at this time Sandra Ferland made a motion to adjourn. Seconded by Eli Gabuzda. The meeting was adjourned at 8:48pm.

Respectfully Submitted,  
Abbey Miller  
Director of Finance

***These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.***