

DRAFT MINUTES
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
February 25, 2025

Present: Sam Vaillancourt, Leonard Charron, Sandra Ferland, Heather Moore and Eli Gabuzda
Staff: John Dasaro, Abbey Miller
Guests: Will Cribb (NWTV), David Tryhorne, Sally Tryhorne, Lauren Weston (FCNRCD), Alexandra Marcucci (SLR), Jessica Clark Louisos (SLR), Catherine Dimitruk (NRPC), Shawna Lovelette, Tim Smith (FCIDC), Becky Stebbins (FCIDC)

The meeting was called to order by Sam Vaillancourt at 6:30pm

1. Modifications/Changes to Agenda
The addition of FCIDC update from Tim Smith to between items 8 and 9.
2. Public Comment
There was no public comment.
3. Review/Approve Minutes January 28th, 2025, Trustees Meeting
A motion was made by Eli Gabuzda to approve the January 28th meeting minutes as written. Second, by Sandra Ferland. Unanimous.
4. Lauren with NRCD update on dam removal design
Lauren Weston with FCNRCD advised that through grants she has been able to secure \$800,000.00 in funding for the removal of the Trout Brook Dam removal on Reservoir Road in Berkshire. The construction will take place between July 1st and October 1st of 2025. They are in the process of final designs. There will be several permits that need to be reviewed and signed by the Village, based on this a motion was made by Eli Gabuzda and seconded by Heather Moore to designate John Dasaro as singer for this project. Unanimous.
5. Catherine Dimitruk, NRPC to discuss Act 181/Housing
Catherine Dimitruk, Executive Director of the Northwest Regional Planning Commission (NRPC) gave an overview of what NRPC does and what resources they can provide to the community and municipality. Catherine discussed some of the changes that Act 181 will have on Enosburg Falls. The first is the changes around the village designation and how the mapping is set with the zoning districts, the other is the change to the Act 250 requirements to housing units with less than 50 units. Catherine also explained that under Act 181 Enosburgh Town and Enosburg Village are slated to add 93-140 new housing units by 2030, doubling the current growth rate and 400 new housing units by 2050.
6. Enosburg Recreation Committee Park Request for Color Run
A motion was made by Eli Gabuzda to approve the park request for the Color Run to be held on April 12th, waving any fees. Second by Sandra Ferland. Unanimous.
7. Shawna/EBCA requesting a letter of recommendation for marketing funding
Shanwa discussed the marketing video proposal that has been discussed with both the Selectboard and the Trustees, stating that the EFEDC has committed \$2,000 to the project and the EBCA and Harvest Fest committee have also committed a total of \$2,000 to the project, leaving the balance less than \$10,000. Shawna advised that the Selectboard did not formally approve the addition of funding to the project, but stated there is a \$10,000 line item in the budget for grant writing and economic development that could be used towards this project. Shawna is asking for a letter of support from the Trustees towards this project to present to the

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Selectboard when she requests use of the funds, the Trustees agreed to this, and John will draft a letter of support.

8. David Tryhorne to suggest a memorial on Maple Park

David Tryhorne, acting as a representative for the Enosburg Falls Methodist Church, advised the Trustees that when the Methodist Church was dismantled approximately three years ago, the church saved the bell and is looking for somewhere to display the bell. David inquired about Maple Park, in the front toward Church Street. David stated he was simply looking for preliminary approval from the Board so the Church could start exploring the cost of this project. The Trustees preliminary approved Maple Park as a site for the bell but cannot commit any funds to the project at this time.

8.5 FCIDC Update with Tim Smith

Tim Smith, Director of FCIDC and Becky Stebbins, Board Member for FCIDC gave an update of FCIDC's efforts in Enosburg for their yearly check-in. Their biggest project this past year is the Perley Block, and they are working on 4 more apartments. Tim stated that with just the Perley Block, FCIDC has invested around \$3 million in Enosburg.

9. Bid Estimate for Elm St Sidewalk Project

A motion was made by Eli Gabuzda to approve the bid from Munson's Earth Moving for the construction of the Elm Street Sidewalk. Second by Heather Moore. Unanimous.

A motion was made by Sandra Ferland to approve Donald Hamlin Consulting Engineers, Inc., to be the engineer for the construction of the Elm Street Sidewalk. Second by Eli Gabuzda. Unanimous.

10. 594 West Enosburg Road to release the apartment allocation for water and wastewater

A motion was made by Sandra Ferland to release one water and wastewater allocation from 594 West Enosburg Road. Second by Eli Gabuzda. Unanimous.

11. Manager's Report

- AMI, DCU's and NISC Update – DCU's have been ordered for the AMI project, we are waiting for delivery. The electric department has been working getting all the poles set in preparation for their arrival.
- Office staff is working on getting trained on the new billing software in preparation for the live date in June.

12. Other Business

Heather Moore asked about the Village's allocations and if we are in a good position with the number available and the housing changes. John and Abbey explained that it changes each year based upon the previous year's flow, but that we are in a comfortable position right now.

Sam Vaillancourt asked for an update on the Youth Center and the transition of finances.

Heather advised they have hired a director and that they are expecting approximately three more reimbursements that will come through the Village and then the rest will go directly to the Youth Center. Abbey Miller stated that after a conversation with the auditors, there needs to be a formal motion to start moving funds directly to the Youth Center, a motion was made by Eli Gabuzda to move \$2,000 of the remaining \$2,700 to CEY. Second by Sandra Ferland.

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13. Executive Session: For the Purpose of Discussing personnel policy in which Premature Public knowledge may compromise the position of the Municipality.

Leonard Charron made a motion to enter Executive Session for the Purpose of Discussing Personnel Policy in which Premature Public Knowledge May Compromise the Position of the Municipality. Second by Eli Gabuzda. Unanimous.

The Board entered the Executive Session at 7:54PM.

Eli Gabuzda made a motion to re-enter the Board's Regular Meeting. Second, by Sandra Ferland. The Board re-entered their Regular Meeting at 8:40pm.

There was no action taken because of the executive session.

14. Adjourn

There being no other business to come before the Board at this time Eli Gabuzda made a motion to adjourn. Second, by Heather Moore. The meeting was adjourned at 8:40PM.

Respectfully Submitted,
Abbey Miller
Director of Finance

These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.