

DRAFT MINUTES
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
March 25, 2025

Present: Sam Vaillancourt, Heather Moore, Leonard Charron, Eli Gabuzda, David Gervais
Staff – John Dasaro, Abbey Miller
Guest – William Cribb (Northwest Access TV), Shawna Lovelette

Meeting was called to order by Sam Vaillancourt at 6:30 PM

1. Modifications/Changes to Agenda
Two Park use requests for the EBCA added to #6.
2. Public Comment
There was no public comment.
3. Organizational Meeting
Sam Vaillancourt turned the meeting over to Vice Chair Heather Moore for the election of Chair at 6:32pm.
 - a. Elect Chair – Sam Vaillancourt motioned to nominate Eli Gabuzda as Chair. Second by Heather Moore. There were no other nominations. Unanimous.
Heather Moore turned the meeting over to Eli Gabuzda at 6:33pm.
 - b. Elect Vice-Chair – Leonard Charron motioned to nominate Sam Vaillancourt as Vice-Chair. David Gervais seconded. There were no other nominations. Unanimous.
 - c. Set Meeting Times and Posting Locations – David Gervais made a motion to hold Regularly scheduled Board of Trustees Meetings on the second Tuesdays of each month at 6:30pm and to have the Village’s posting locations be the Village Office’s, Enosburg Falls Post Office, Enosburg Falls People Trust Company Location, Enosburgh Public Library, Jolley Store and Hannaford’s and also to post on Front Porch Forum and Facebook. Second by Sam Vaillancourt. Unanimous
 - d. Paper of Record – A motion was made by Heather Moore for the St Albans Messenger to continue to be the newspaper of record for the Village of Enosburg Falls. Second by Sam Vaillancourt. Unanimous.
 - e. TAC Appointments – A motion was made by Sam Vaillancourt to appoint John Dasaro as representative to the TAC position. Second by Heather Moore. Unanimous.
 - f. Regional Planning Commission Board Appointments – Sam Vaillancourt made a motion to nominate Jesse Woods. Second by David Gervais. Unanimous.
 - g. Regional Planning Commission Water Advisory Commission – Sam Vaillancourt made a motion to nominate Abbey Miller, with David Westcom as the alternate. Second by Heather Moore. Unanimous.
 - h. Regional Energy Commission Appointments – A motion was made by Sam Vaillancourt to appoint John Dasaro. Second by Heather Moore. Unanimous.
 - i. Town of Enosburgh Recreation Committee Appointment – Sam Vaillancourt made a motion to nominate Steve Wadsworth. Second by Heather Moore. Unanimous.
 - j. Approval of Annual Election Results – Sam Vaillancourt made a motion to approve the Annual Election results. Second by Leonard Charron. Unanimous.
 - k. Adopt Rules of Order – Sam Vaillancourt made a motion to adopt a loose interpretation of Robert’s Rules of Order while conducting public meetings. Second by Leonard Charron. Unanimous.

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4. Review/Approve Regular Meeting Minutes for February 25th, Annual Meeting March 11th, 2025.
A motion was made by Heather Moore to approve February 25th with two corrections. Second is by Leonard Charron. Unanimous.
A motion was made by Sam Vaillancourt to approve the Annual Meeting March 11th, as written. Second is by Leonard Charron.
5. Appointment of a Village resident to the Northwest Communications Union District.
A motion was made by Heather Moore to appoint Daniel Tumwesigye as the Village of Enosburg Falls representative to the Northwest Communications Union District. Seconded by David Gervais. Unanimous.
6. Park Permit Request Voices Against Violence/CVOEO
A motion was made by Sam Vaillancourt to approve the Parks Use Permit for the Voices Against Violence/CVOEO Clothesline Project on April 18th, waiving the fee. Second is by Heather Moore. Unanimous.
A motion was made by Sam Vaillancourt to approve the Parks Use Permit for the EBCA Easter Egg Hunt on April 19th, waiving the fee. Second by Leonard Charron. Unanimous.
A motion was made by Sam Vaillancourt to approve the Parks Use Permit and Bandstand Permit for the EBCA Summer Concert Series, waiving the fee. Second by Leonard Charron. Unanimous.
7. A motion to move funds for the Wastewater Department to a 6-month CD.
A motion was made by David Gervais to move \$300,000 from the wastewater operating checking account and \$300,000 from the wastewater savings account to a 6-month CD with Community National Bank. Second by Sam Vaillancourt. Unanimous.
8. A motion to move funds from Peoples Trust to YC account
A motion was made by Sam Vaillancourt to move \$3,782.43 from the Peoples Trust account to the CEY account. Second by David Gervais. Unanimous.
9. A motion to update banking resolution for the Peoples Trust Account
A motion was made by Sam Vaillancourt to remove Sandy Ferland from the Peoples Trust Bank account and add David Gervais, keeping all the same permissions as before. Second by Heather Moore. Unanimous.
10. Learning Tree Requests for Allocations
A motion was made by Sam Vaillancourt to approve the Learning Tree's request for an additional 3.17 water and wastewater allocations. Second by Leonard Charron. Unanimous.
The board discussed the request to waive the fees and stated they would not waive the fees, but to offer a 12–18-month payment plan.
11. Other Business
 - A motion was made by Sam Vaillancourt to take the Village's name off the lease for CEY and transfer the lease not CEY's name. Second by Heather Moore. Unanimous.
 - The Town of Enosburgh Selectboard approved using funds from the economic development line item in the general fund for the marketing video.

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- Abbey Miller gave an update on the Trees on Pearl Street as part of the sidewalk design, John and Abbey will be going to the Selectboard meeting on April 7th.
- Abbey Miller gave an update on the flower and gardens in the Village and partnering with the library garden club.
- Speed bump discussions, when and where.
- John Dasaro gave an update on the power outages over the weekend and Monday. Advised about the scheduled outage for Friday March 28th.
- John Dasaro advised the Board of the letter received about the FEMA flood maps being redone and the upcoming meetings.
- Questions about traffic enforcement for illegal parking.
- David Gervais would like to see us fill the Assistant Clerk and Treasurer positions; we will need to draft a job description for the Board's review.
- Leonard Charron has requested that we send flowers to Nancy Breault with Guy's passing.
- Inquiries about the status of the Bandstand improvements, Shawna Lovelette stated she would put it on the next EBCA meeting agenda to get things going again.

12. Adjourn

There being no other business to come before the Board at this time Sam Vaillancourt made a motion to adjourn. Second by Heather Moore. The meeting was adjourned at 7:54pm.

Respectfully Submitted,
Abbey Miller
Director of Finance

These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.