VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
July 14, 2026

Present: Eli Gabuzda, Leonard Charron, Jason Longway, David Gervais, Heather Moore
Staff: John Dasaro, Caroline Marcy

The meeting was called to order by Eli Gabuzda at 6:31 p.m.

1. Modifications/Changes to Agenda

Add Agenda Item: Seeking approval to pay stipend to workers at the Special Meeting – ATV Ordinance Voting held on 7/9/26.

2. Public Comment

None

3. Review/Approve Minutes for June 23rd and Special Meeting July 2nd, 2026

A motion was made by David Gervais to approve the minutes for June 23rd, 2026, as presented with the exception of correcting the time of adjournment under Agenda Item #14 from 9:24 am to 9:24 pm. Seconded by Jason Longway. Heather Moore abstained from the vote due to her absence during the June 23rd, 2026, meeting. Unanimous.

A motion was made by David Gervais to approve the minutes for July 2nd, 2026, as presented. Leonard Charron seconded the motion. Heather Moore abstained from the vote due to her absence during the July 2nd meeting. Unanimous.

4. Review/Approve Finance Director's Banking Resolution

Leonard Charron made a motion to approve bank access to Caroline Marcy, Director of Finance, to exercise all powers as listed in the banking resolution which includes the ability to pick up night deposits and all on-line banking activities. Seconded by Heather Moore. Unanimous.

5. Old #104 Utility Truck — Put Out for Bid?

John explained that the old #104 utility truck is no longer road worthy. The Trustees instructed John to place it out for bid with the right to refuse all offers.

6. Trees on Main St. in Front of Coffee Shop and Perley Block Need to Be Trimmed

John Dasaro stated that the trees on Main St. in front of the coffee shop and Perley Block need to be trimmed. In addition, one of the trees in particular has outgrown its location and is starting to raise the sidewalk. This tree may need to be removed. Jason Longway asked for a cost to remove the tree, if needed, and replace it with a more suitable tree. John will trim the trees and reappraise the situation.

7. Approve Interest Rate, Term, and Bank for Paving Main/Elm and Missisquoi

Heather Moore made a motion to approve the Peoples Trust Company's quoted finance rate of 3.25% for five (5) years not to exceed $150,000 to finance the paving of Main/Elm and Missisquoi Streets. Seconded by Leonard Charron. Unanimous.

8. 7/20 Joint Meeting: Agenda Items, Policing, Trash Ordinance, Bridge 50

Jesse Woods joined the meeting by remote. Jesse stated that there were no significant items in the Zoning realm.

Heather Moore made a motion to enter into Executive Session for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the municipality. Leonard Charron seconded. Unanimous. Executive Session entered at 6:56 p.m.

Heather Moore made a motion to exit Executive Session at 7:40 p.m. Seconded by David Gervais. Unanimous.

No action was taken as a result of Executive Session.

9. Funding for Self-Defense Class Offered by Recreation Department

Heather Moore made a motion to donate $500 to the self-defense class offered by the Recreation Department, to be paid from funds in the Reservoir Rd. Savings Account. Leonard Charron seconded. Unanimous.

10. Approve Bid for Kendall Building Roof and Window Repair

John Dasaro stated that advertisements had been placed requesting bids for roof repair/replacement and window repairs at the Kendall Building. Only one contractor submitted a bid, and that bid covered roof replacement only, with any necessary sub-roof repairs billed at an additional cost of $75.00 per hour. John stated that the work would be covered by the $250,000 MERP grant; however, the Village is facing a deadline to complete the work or risk losing the funding. John also noted that the grant may cover repairs to the Village Plant. Since grant funds appear to be available, John will advertise for bids for both the Kendall Building window repairs and Village Plant repairs. Jason Longway made a motion to waive the Village's procurement policy and accept the bid from Top Notch Roofing to replace the roof at a cost of $14,200, plus $75.00 per hour for any necessary sub-roof repairs. Seconded by David Gervais. Unanimous.

11. Request Approval to Pay Stipend to Workers at the Special Meeting – ATV Ordinance Voting Held on 7/9/26

Heather Moore made a motion to pay the workers at the Special Meeting held on July 9th the same pay they receive for work done at the Annual Meeting. Seconded by David Gervais. Unanimous.

12. Manager's Minutes

- ATV Ordinance

  Now that the ATV Ordinance has passed, the ordinance paperwork was passed around for Trustee signatures.

  John notified the Trustees that VASA has installed signs around the Village indicating which streets are permitted for ATV use and which are prohibited. He mentioned that it may be beneficial to conduct PR along with a map to avoid confusion about what the ordinance allows.

- Paving on Main/Elm St. and Missisquoi

  Paving on Main/Elm to Pleasant St. may start as early as Thursday, followed by paving on Missisquoi.

- New Trucks

  Both trucks have been successfully delivered: a service truck to replace truck #104 and a new bucket truck that will eventually replace truck #105. Truck #105 will remain operational until it fails the bucket inspection.

  The new service truck will need a lighting package, and the new bucket truck will need a new radio. Both trucks will need lettering.

- Sheriff's Panel

  The Town of Richford will be hosting a Sheriff's Panel on Monday, July 27th at 6:00 p.m., for anyone who may be interested.

- Regulator/Substation

  There was another issue with the regulator this Monday affecting West Enosburg. Power went down, requiring VEC to reset. John stated that obtaining the replacement regulators has now moved up on his list of priorities.

<u>13. Executive Session: For the Purpose of Discussing Negotiations in Which Premature Public Knowledge May Compromise the Position of the Municipality</u>

Jason Longway made a motion to enter into Executive Session at 8:05 p.m. Seconded by Heather Moore. Unanimous.

Heather Moore made a motion to re-enter the Board's regular meeting at 8:20 p.m. Seconded by Leonard Charron. Unanimous.

There were no actions taken as a result of the Executive Session.

<u>14. Other Business</u> - None

<u>15. Adjourn</u>

There being no other business to come before the Board at this time, Heather Moore made a motion to adjourn. Seconded by Leonard Charron. The meeting was adjourned at 8:20 p.m.

Respectfully Submitted,

Caroline Marcy
Director of Finance

These minutes were approved by the Board of Trustees at a Regular Meeting on July 28, 2026.